

## Research Student - SACHM

The Saskatchewan African Canadian Heritage Museum (SACHM) requires a Student Researcher to work closely with the Provincial Archives of Saskatchewan (PAS) and University of Regina History department to gather information about the history and contribution of early African descent settlers in Saskatchewan and place the outcome of their research in the SACHM Virtual Museum.

SACHM is a charitable organization whose primary purpose is to celebrate, explore, research, document and preserve the history, heritage and contributions of people of African ancestry. It is dedicated to helping people of African ancestry preserve and gain access to information about their history and recognize the contributions that people of African heritage have made.

The position will conduct historical research by viewing collections from local, provincial and national databases, newspapers, archival collections etc. The student will be conducting research, classifying information, documenting services and writing profiles of specific persons. Education and training in viewing and collecting information will be provided by SACHM partners the University of Regina History Department and the Provincial Archives of Saskatchewan.

The task of the student researcher will be to document those individuals by researching at the Provincial Archives of Saskatchewan, Saskatchewan Genealogical Society and from other repositories and sources.

Tasks will include:

- With Archives staff locate any archival information services about the individuals
- Research researching documents at the Saskatchewan Genealogical Society including local history books and manuals
- reviewing records from genealogical resources, such as Immigration records, Border Crossings, Military records, Census records (particularly American and Canadian), etc.
- documenting all information and if appropriate writing a profile to be placed in SACHM Virtual Museum
- working closely and receiving ongoing consultation with the University of Regina History Department
- receiving ongoing supervision from the executive director of SACHM

The core tasks are researching information. The candidate will need to have computer skills and knowledge of research techniques to complete the core tasks of researching and documenting information and sources.

Applicants must meet Young Canada Work's eligibility requirements:

- Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadian students holding temporary work visas or awaiting permanent status are not eligible)
- Legally entitled to work in Canada
- Will be between 18 -and 30 years of age at the start of employment
- Be registered in the YCW on-line candidate inventory

The candidate will have knowledge of:

- Historical research and primary source documents.
- Developing and maintaining collaborative relationships and partnerships with colleagues and stakeholders
- Asking clear, concise and relevant questions to obtain sufficient information from the appropriate resources and/or services.
- Work independently and/or as a contributing member to complete work assignments, achieve common goals and contribute towards a positive work environment.
- Plan, prioritize and balance diverse and conflicting workload pressures, taking into consideration task complexity, frequent Interruptions and deadlines.

Criminal Record Check Requirement:

The successful candidate shall be subject to a Criminal Record Check as a condition of employment.

Preference in hiring will be given to visible minority persons and if a qualified applicant is not available, preference will be given to other equity groups including Aboriginal peoples, women and persons with disabilities. Please list all that apply.

Please apply by **Friday, September 16** to the Saskatchewan African Canadian Heritage Museum Inc.

Saskatchewan African Canadian Heritage Museum Inc  
Box 1171, Regina, SK S4P 3B4  
Phone – (306) 545-8824  
Fax – (306) 543-6181  
Email – [contact@sachm.org](mailto:contact@sachm.org)  
Website – [www.sachm.org](http://www.sachm.org)