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**Ministry of  
XXXXXXXXXX**

Date

Public Records Committee  
Provincial Archives of Saskatchewan  
3<sup>rd</sup> Floor, 2440 Broad Street  
Regina, Saskatchewan S4P 0A5

RE: **Agency Name (include division/branch if necessary)**: Operational Records  
Schedule

Dear Public Records Committee;

As counsel for the **Agency Name (include division/branch if necessary)**, I recently reviewed the attached Operational Records Schedule. I am satisfied that the latest draft of this schedule contains retention periods that are adequate from a legal perspective.

Please note that I have not actually reviewed the files in question, but am relying on the descriptions provided by the agency and on my general knowledge of the agency's programs and legislation.

Sincerely,

XXXXXXXXXXXXXXXXXX,  
Crown Counsel